EXPIRED ILLINOIS TEACHING CERTIFICATES

Effective 8/26/11, Section 21B-45 of Public Act 97-607 amended Illinois School Code in the following way: all certificates not renewed or registered will lapse or have lapsed after a period of 6 months from the expiration of the last year of registration.

IF YOUR CERTIFICATE EXPIRES JUNE 30 OF THIS YEAR, you have until December 31 of this year to complete your renewal and register your certificate. Please understand that the certificate will not be valid from July 1 until the date it is renewed and registered.

IF YOUR CERTIFICATE EXPIRED IN THE LAST CALENDAR YEAR OR IN ANY EARLIER YEARS, and you failed to renew it, the certificate is now "lapsed" and you have the following options.

SITUATION #1: Your certificate lapsed AND you did not owe professional development for renewal, you have been given a window of time through August 31, 2012 to reinstate by paying back fees PLUS fees to register the certificate through the next validity period. You will not be subject to the monetary or coursework penalty.

Follow these instructions:

A. Log in to your ECS account at www.isbe.net/ECS.
B. Click on "Register Certificates".
C. Follow the prompts to complete the 17 step reinstatement process.
D. At the end of the 17 step process, you will pay all back fees and current registration by entering credit card information.
E. If the reinstatement registration turns out to be paid only through 6/30/12, you must start the process again to register for the next cycle.

SITUATION #2: Your certificate lapsed **AND** you owed professional development for the cycle, you have TWO OPTIONS:

OPTION 1: **PAY A $500 PENALTY, BACK FEES AND CURRENT REGISTRATION FEES**

Holders of certificates that have lapsed due to the educator's failure to complete professional development (or due to not having approval of appropriate Statement of Assurance) and who choose to pay the $500 penalty fee should engage in each of the following steps:

A. Fill out and print new ISBE form 73-93B Reinstate Application $500 Penalty Fee http://www.isbe.net/certification/html/forms.htm.
B. Submit the form to the Educator Certification Division at the Illinois State Board of Education in Springfield. The address is at the top of the form. (These forms are not processed at the Regional Office of Education. Please mail them directly to Springfield.)
C. Include a **cashier's check for $500** made payable to the State Superintendent of Education.
D. After 7 business days, you must log in to ECS and Click on "Register Certificates". You will complete 17 steps to pay all registration fees. Your reinstated certificate will not be valid until you register it and pay registration fees that register you for the next validity period.

OPTION 2: Complete 9 semester hours of coursework from a regionally accredited institution of higher education in the content area that most closely aligns with your endorsement area(s).

Holders of certificates that have lapsed due to the educator's failure to complete professional development (or due to not having approval of appropriate Statements of Assurance and who have chosen to complete 9 semester hours of coursework should engage in each of the following steps:

A. Complete the updated ISBE Form 73-93A
http://www.isbe.net/certification/html/forms.htm
B. Submit the completed form to the Educator Certification Division at the Illinois State Board of Education in Springfield. The address is at the top of the form. (These forms are not processed at the Regional Office of Education. Please mail them directly to Springfield.)
C. Include a cashier's check for all back fees. To determine back fees, contact the State Board of Education 217-782-4321 or the Macon Piatt ROE at 217-872-3721 ext 111
D. Have official transcript(s) showing coursework sent to ISBE (address on the top of the form.)

INFORMATION ABOUT APPROVABLE COURSEWORK:

You may submit coursework taken in the past 5 years as well as coursework taken from this point forward. If you are a middle grades or high school teacher, you must take coursework related to your content area endorsement area. If you are an elementary teacher you must take content area coursework, which included reading, mathematics, social sciences, sciences, English. This coursework should be taken from those academic departments at colleges or universities. Coursework may be at the undergraduate level, including community colleges. It cannot be remedial coursework and must be transferrable to a four year college or university. Online coursework is allowed as long as the college or university is regionally accredited.

In any case, you cannot take teaching methods courses, nor courses toward another area of certification. You cannot take workshops, nor count any of the activities that are creditable for CPDUs for certificate renewal.

If you hold more than one type of certificate, you can take coursework appropriate to any of the certificates you hold. If you hold multiple endorsements, you can take content area coursework related to any of the endorsements you hold.

The State Board of Education will make final decisions about acceptability of coursework completed for reinstatement of certificates.

If you have questions concerning this process, please contact Certification at the Macon Piatt ROE, 217-872-3721 ext. 111

5/14/12